

Meeting: Strategic Commissioning Board (Public)			
Meeting Date	07 March 2022	Action	Approve
Item No	3	Confidential / Freedom of Information Status	No
Title	Minutes of Last meeting and Action Log		
Presented By	Cllr E O'Brien, Co-chair of the SCB and Bury Council Leader / Dr C Fines, Co-Chair of the SCB and CCG Chair, NHS Bury CCG		
Author	Emma Kennett, Head of Corporate Affairs and Governance		
Clinical Lead	-		
Council Lead	-		

Executive Summary
<b>Introduction and background</b>  The attached minutes reflect the discussion from the Strategic Commissioning Board held on 7 February 2022.
<b>Recommendations</b>  It is recommended that the Strategic Commissioning Board: <ul style="list-style-type: none"> <li>Approve the Minutes of the Meeting held on 7 February 2022 as an accurate record; and</li> <li>Note progress in respect to agreed actions captured on the Action Log.</li> </ul>

Links to Strategic Objectives/Corporate Plan	Choose an item.
Does this report seek to address any of the risks included on the Governing Body / Council Assurance Framework? If yes, state which risk below:	N/A
<i>Add details here.</i>	

Implications						
Are there any quality, safeguarding or patient experience implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Have any departments/organisations who will be affected been consulted?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Implications						
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any financial implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any legal implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any health and safety issues?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
How do proposals align with Health & Wellbeing Strategy?	N/A					
How do proposals align with Locality Plan?	N/A					
How do proposals align with the Commissioning Strategy?	N/A					
Are there any Public, Patient and Service User Implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
How do the proposals help to reduce health inequalities?	N/A					
Is there any scrutiny interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
What are the Information Governance/ Access to Information implications?	N/A					
Is an Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
If yes, has an Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
If yes, please give details below:						
If no, please detail below the reason for not completing an Equality, Privacy or Quality Impact Assessment:						
Are there any associated risks including Conflicts of Interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are the risks on the CCG /Council/ Strategic Commissioning Board's Risk Register?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Additional details						

<b>Governance and Reporting</b>		
<b>Meeting</b>	<b>Date</b>	<b>Outcome</b>

# Strategic Commissioning Board Virtual Meeting

<b>MINUTES OF MEETING</b>
<p>Strategic Commissioning Board Meeting 7 February 2022 18.00 – 19.00 <b>Chair – Dr Cathy Fines</b></p>

<b>Voting Members</b>	
Dr Cathy Fines	NHS Bury CCG (Chair)
Cllr Eamonn O'Brien	Leader, Finance & Growth, Bury Council (Chair)
Geoff Little	Chief Executive Bury Council & Accountable Officer NHS Bury CCG
Will Blandamer	Joint Executive Director of Strategic Commissioning, Bury Council & NHS Bury CCG
Fiona Boyd	Registered Lay Nurse of the Governing Body, NHS Bury CCG
Peter Bury	Lay Member Quality & Performance, NHS Bury CCG
Cllr Clare Cummins	Cabinet Member, Housing Services, Bury Council
Sam Evans	Executive Director of Finance, Bury Council & NHS Bury CCG
Cllr Richard Gold	Cabinet Member Communities, Bury Council
Howard Hughes	Clinical Director, NHS Bury CCG
Cllr Charlotte Morris	Cabinet Member, Culture and The Economy, Bury Council
Cllr Tamoor Tariq	Deputy Leader and Cabinet Member Children, Young People & Skills, Bury Council
<b>Others in attendance</b>	
Cllr Nick Jones	Council Opposition Member, Bury Council
Cllr Michael Powell	Council Opposition Member, Bury Council
Philippa Braithwaite	Principal Democratic Services Officer, Bury Council
Adrian Crook	Director of Adult Social Care and Community Commissioning
Jacqui Dennis	Director of Law & Democratic Services, Bury Council
Catherine Jackson	Director of Nursing & Quality Improvement, NHS Bury CCG
Lesley Jones	Director of Public Health, Bury Council
Emma Kennett	Head of Corporate Affairs and Governance, NHS Bury CCG

## MEETING NARRATIVE & OUTCOMES

<b>1</b>	<b>Welcome, Apologies and Quoracy</b>		
1.1	The Chair welcomed those present to the meeting and noted apologies from the following: <ul style="list-style-type: none"> <li>Mr David McCann, Lay Member Patient &amp; Public Involvement, NHS Bury CCG</li> <li>Cllr Alan Quinn, Cabinet Member Environment, Climate Change &amp; Operations, Bury Council</li> <li>Cllr Andrea Simpson, First Deputy Leader and Cabinet Member Health &amp; Wellbeing, Bury Council</li> <li>Mr Chris Wild, Lay Member, NHS CCG Bury</li> </ul>		
1.2	The Chair advised that the quoracy had been satisfied.		
<b>ID</b>	<b>Type</b>	<b>The Strategic Commissioning Board:</b>	<b>Owner</b>

D/02/01	Decision	Noted the information.	
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## 2 Declarations Of Interest

2.1	The Chair reported that the CCG and Council both have statutory responsibilities in relation to the declarations of interest as part of their respective governance arrangements.
2.2	It was reported that the CCG had a statutory requirement to keep, maintain and make publicly available a register of declarations of interest under Section 14O of the National Health Service Act 2006 (as inserted by Section 25 of the Health and Social Care Act 2012). The Local Authority has statutory responsibilities detailed as part of Sections 29 to 31 of the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
2.3	The Chair reminded the CCG and Council members of their obligation to declare any interest they may have on any issues arising from agenda items which might conflict with the business of the Strategic Commissioning Board.
2.4	Declarations made by members of the Strategic Commissioning Board are listed in the CCG's Register of Interests which is presented under this agenda and is also available from the CCG's Corporate Office or via the CCG website.
2.5	<p><b>Declarations of interest from today's meeting</b></p> <p>There were no declarations of interest raised.</p>
2.6	<p><b>Declarations of Interest from the previous meeting</b></p> <p>There were no declarations of interest from the previous meeting raised.</p>

ID	Type	The Strategic Commissioning Board:	Owner
D/02/02	Decision	Noted the published register of interests.	

## 3 Minutes of the last Meetings and Action Log

3.1	<ul style="list-style-type: none"> <li><b>Minutes</b></li> </ul> <p>The minutes of the Strategic Commissioning Board meeting held on 6 December 2021 were agreed as an accurate record subject to the correction of a typo.</p>
3.2	<ul style="list-style-type: none"> <li><b>Action Log</b></li> </ul> <p>There were no updates in relation to the Action Log.</p>

ID	Type	The Strategic Commissioning Board:	Owner
D/02/03	Decision	Approved the minutes of the meeting held on the 6 December 2021.	

## 4 Public Questions

4.1	There were no public questions raised.
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ID	Type	The Strategic Commissioning Board:	Owner
D/02/04	Decision	Noted the information.	

## 5 Chief Executive and Accountable Officer Update

5.1	<p>The Chief Executive, Bury Council / Accountable Officer, NHS Bury CCG provided an update on the latest CCG and Council developments as follows:</p> <ul style="list-style-type: none"> <li>• Covid rates were approx. 630 per 100,000 people which was decreasing but remained high;</li> <li>• Limitations of care home availability were impacting discharge rates but that pressures on the urgent care system were decreasing, as were staff pressures as more people returned to work after isolating;</li> <li>• Command and control arrangements were being stood down, but daily reports allowed for continued monitoring of epidemiology.</li> </ul>		
5.2	<p>Members noted the paper on the Adult Social Care White Paper was on track to come to either the Strategic Commissioning Board or Locality Board in March, and that two further white papers were expected in the coming months and would be discussed at either a Strategic Commissioning Board or Locality Board meeting.</p>		
ID	Type	The Strategic Commissioning Board:	Owner
A/02/01	Action	Requested that updates on Government White Papers come to a future Strategic Commissioning Board or Locality Board meeting.	G Little

6	ICS Update		
6.1	<p>The Chief Executive, Bury Council / Accountable Officer, NHS Bury CCG advised that a meeting with Sir Richard Leese, Chair of the GM ICB, and Sarah Price, Interim chief officer, had been held with representatives from Bury to discuss the ICS arrangements. This had been a positive meeting, with Bury able to show that all parts of the governance model were operational and ready to receive powers and demonstrate the sense of partnership between organisations that flowed from the Let's Do it Strategy and Locality Plan. Four areas for further work were identified which depended on work at a Greater Manchester level and a role description for the Place Based Lead was being circulated for consultation. The Board noted that some funding would come directly to providers and as such the ambition was for the Locality Board to include them as formal partners in any decision making.</p>		
ID	Type	The Strategic Commissioning Board:	Owner
D/02/05	Decision	Received the update.	

7.	Autistic Spectrum Disorder / Attention Deficit Hyperactivity Disorder Diagnostic Service		
7.1	<p>The Director of Adult Social Care and Community Commissioning, Bury Council presented a report which provided an update on the adult Autism Spectrum Disorder (ASD) and Attention Deficit Hyperactivity Disorder (ADHD) diagnostic service provided by Learning Assessment and Neurocare Centre Ltd (LANC) under a North East Sector (NES) contract. The Board noted the lead commissioner was Heywood, Middleton and Rochdale (HMR) CCG, with Bury's contribution totaling £157,000. Assurances were given that this was an existing budget and created no pressures.</p>		
ID	Type	The Strategic Commissioning Board:	Owner
D/02/06	Decision	Approved the commissioning of the LANC contract for a further 12 months until March 2022 as a North East	

		sector commission at a value of £153,623 for Bury CCG.	
D/02/07	Decision	Agreed to continue to work closely with the North East Sector commissioners, quality leads and Greater Manchester Health & Social Care commissioners to improve the service performance.	

## 8. Terms of reference for the NHS Bury Clinical Commissioning Group Individual Funding Request Panel

8.1	The Clinical Director, NHS Bury CCG presented the Terms of Reference for the NHS Bury CCG Individual Funding Request Panel which managed funding requests for services that were not currently commissioned and asked that these be approved by the Strategic Commissioning Board.		
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ID	Type	The Strategic Commissioning Board:	Owner
D/02/08	Decision	Approved the Terms of Reference for the NHS Bury CCG Individual Funding Request Panel.	

## 9. Risk Report

9.1	The Executive Director of Finance, Bury Council & NHS Bury CCG presented the Strategic Commissioning Board Risk Register which provided an update in respect of the five strategic risks captured on the CCG's Governing Body Assurance Framework (GBAF) which had been assigned to the Strategic Commissioning Board for oversight. It was noted four risks remained unchanged with one risk, Creation of GM ICS (Integrated Care System), increasing in score owing to the uncertainty around the transition. The Strategic Commissioning Board noted this was being mitigated by ongoing engagement with staff.		
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ID	Type	The Strategic Commissioning Board:	Owner
D/02/09	Decision	Received and reviewed the Strategic Commissioning Board Risk Registers.	

## 10. Financial / Budget Update

10.1	The Executive Director of Finance, Bury Council & NHS Bury CCG presented the Integrated Commissioning Fund Month 9 report which provided an update on the current Bury locality system financial position. At the end of month 9 the ICF was forecasting an underspend of £1.2m on an annual total budget of £530.7m. Services held within the section 75 pooled budget are breakeven with £0.9m underspend on services within the aligned fund and £0.3m underspend on services within the in-view budget. The breakdown was detailed in the report, and it was noted this did not fall evenly between health and social care.		
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ID	Type	The Strategic Commissioning Board:	Owner
D/02/10	Decision	Noted the ICF financial position at month 9 and the addition of £0.7m CCG allocations to the ICF	

## 11. Performance Update

11.1	The Joint Executive Director of Strategic Commissioning, Bury Council & NHS Bury CCG presented the Performance Report which provided an overview of performance in the key areas of urgent, elective, cancer and children and adults' mental health care along with an overview of the impact of the COVID-19 response to these areas as the locality moves through the COVID recovery phases.		
11.2	Members discussed the report, in particular the increase in demand for 2WW breast and breast symptomatic services in recent months, whether care was equitable between Trusts, and the pressure this presented on the entire system. The Chair advised that a webinar was being held for Councillors to allow health providers to explain their pressure points and how these are being managed. The Chair also highlighted some data from the previous meeting regarding gastroenterology.		
ID	Type	The Strategic Commissioning Board:	Owner
D/02/11	Decision	Received this performance update, noting the areas of challenge and action being taken.	

12.	Adult Mental Health Investment		
12.1	The Joint Executive Director of Strategic Commissioning, Bury Council & NHS Bury CCG presented the report on Adult Mental Health Investment advising this had been presented to and approved by NHS Bury CCG Governing Body at their meeting on the 22 December 2021.		
12.2	The investment covered the following Bury Adult Mental Health Services: <ul style="list-style-type: none"> <li>1. Community Eating Disorder Service</li> <li>2. Bury and Heywood Middleton and Rochdale (HMR) Mental Health Liaison Core 24</li> <li>3. Peer Led Crisis Service</li> <li>4. Getting Helpline</li> </ul>		
12.3	These services were detailed in the paper, but it was noted that they contributed to the achievement of key requirements as outlined in the national and local strategies and were essential services that were required to meet historical gaps in local provision and provide additional capacity to support the increase in Mental Health demand and presenting acuity because of the pandemic.		
12.4	With regards to the response to the section 28 notice, the Chief Executive, Bury Council / Accountable Officer, NHS Bury CCG advised that the CCG had issued their response and had also met with all other parties of that notice to ensure a joined-up response and that widespread learning had been implemented.		
ID	Type	The Strategic Commissioning Board:	Owner
D/02/12	Decision	Received the report on Adult Mental Health Investment and noted that it was approved by NHS Bury CCG Governing Body at their meeting on the 22 December 2021.	

13.	Locality Board update		
13.1	The Board received a report from the Locality Board Chair which provided an update on key information submitted to and discussed at the Locality Board meeting held on 10th January 2022.		



ID	Type	The Strategic Commissioning Board:	Owner
D/02/13	Decision	Noted the information provided in the Locality Board Chair's Report.	

<b>14</b>	<b>Any Other Business and Closing Matters</b>		
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14.1	The Chair summarised the main discussion points from today's meeting and thanked members for their contributions.		
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ID	Type	The Strategic Commissioning Board:	Owner
D/02/14	Decision	Noted the information.	

<b>Next Meetings in Public</b>	<b>Strategic Commissioning Board Meetings:</b> <ul style="list-style-type: none"> <li>Monday, 7 March 2022, Formal Public meeting, time TBC (Chair: Cllr E O'Brien / Dr C Fines)</li> </ul>
<b>Enquiries</b>	Emma Kennett, Head of Corporate Affairs and Governance <a href="mailto:emma.kennett@nhs.net">emma.kennett@nhs.net</a>

## Strategic Commissioning Board Action Log – February 2022

### Status Rating



- In Progress





- Completed



- Not Yet Due



- Overdue

A/12/09	A report on the recently released White Paper on Adult Social Care to be brought to a future meeting of either the SCB or Locality Board	G Little / W Blandamer		TBC	
A/02/01	Updates on Government White Papers come to a future Strategic Commissioning Board or Locality Board meeting.	G Little		TBC	