

<b>Meeting: Governing Body (Virtual Meeting)</b>			
<b>Meeting Date</b>	23 March 2022	<b>Action</b>	Approve
<b>Item No.</b>	3	<b>Confidential</b>	No
<b>Title</b>	Minutes of the Last Meeting and Action Log		
<b>Presented By</b>	Dr Cathy Fines, CCG Chair		
<b>Author</b>	Emma Kennett, Head of Corporate Affairs and Governance		
<b>Clinical Lead</b>	-		

### Executive Summary

The minutes of the Public meeting held on 23 February 2022 are presented as an accurate reflection of the previous meeting of the Governing Body reflecting the discussion, decision and actions agreed.

Updates against the actions have been provided for information.

### Recommendations

It is recommended that the Governing Body:

- Approve the minutes of the Public meeting held on the 23 February 2022 as an accurate record;
- Note the updates provided against the actions

### Links to CCG Strategic Objectives

<b>SO1 - To support the Borough through a robust emergency response to the Covid-19 pandemic.</b>	<input checked="" type="checkbox"/>
<b>SO2 - To deliver our role in the Bury 2030 local industrial strategy priorities and recovery.</b>	<input checked="" type="checkbox"/>
<b>SO3 - To deliver improved outcomes through a programme of transformation to establish the capabilities required to deliver the 2030 vision.</b>	<input checked="" type="checkbox"/>
<b>SO4 - To secure financial sustainability through the delivery of the agreed budget strategy.</b>	<input checked="" type="checkbox"/>

Does this report seek to address any of the risks included on the Governing Body Assurance Framework? If yes, state which risk below:

GBAF N/A

### Implications

Are there any quality, safeguarding or	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
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Implications						
patient experience implications?						
Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Have any departments/organisations who will be affected been consulted ?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any financial Implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Is an Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
If yes, has an Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
If yes, please give details below:						
If no, please detail below the reason for not completing an Equality, Privacy or Quality Impact Assessment:						
Are there any associated risks including Conflicts of Interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are the risks on the CCG's risk register?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Governance and Reporting		
Meeting	Date	Outcome
N/A		

<b>Title</b>	<b>Minutes of the Governing Body</b>		
<b>Author</b>	Emma Kennett, Head of Corporate Affairs & Governance		
<b>Version</b>	v0.1		
<b>Target Audience</b>	Members of the Governing Body		
<b>Date Created</b>	23 February 2022		
<b>Date of Issue</b>	February 2022		
<b>To be Agreed</b>	23 March 2022		
<b>Document Status</b> (Draft/Final)	Draft		
<b>Description</b>	Minutes of the Governing Body – 23 February 2022		
<b>Document History:</b>			
<b>Date</b>	<b>Version</b>	<b>Author</b>	<b>Notes</b>
<b>Approved:</b>			
<b>Signature:</b>			<b>Approved.</b> ..... <b>Dr Cathy Fines, Chair</b>

# Governing Body Committee

## MINUTES OF MEETING

Governing Body – 23 February 2022, 15:00 – 16:30

Chair – Dr Cathy Fines

### ATTENDANCE

<b>Members</b>	
Dr Cathy Fines	Chair
Mr Will Blandamer	Executive Director of Strategic Commissioning
Mrs Fiona Boyd	Registered Lay Nurse of the Governing Body
Mr Peter Bury	Lay Member
Mrs Sam Evans	Executive Director of Finance
Mr Geoff Little	Chief Officer
Mr David McCann	Lay Member for Patient and Public Involvement
Mr Peter Thompson	Secondary Care Clinician

<b>Others in attendance</b>	
Ms Lesley Jones	Director of Public Health, Bury Council
Mrs Emma Kennett	Head of Corporate Affairs & Governance
Ms Catherine Jackson	Director of Nursing and Quality Improvement

<b>Public Members</b>	
Mr Paul McCrory	Dentist/Public Member

### MEETING NARRATIVE & OUTCOMES

<b>1</b>	<b>Welcome, Apologies and Quoracy</b>
1.1	The Chair welcomed those present and noted that apologies for absence had been received from: <ul style="list-style-type: none"><li>• Howard Hughes, Clinical Director;</li><li>• Chris Wild, Lay Member – Finance.</li></ul>
1.2	The meeting was not quorate and it was therefore decided that the meeting would proceed in good faith outside of the Standing Orders (Section 3.9.1).

<b>2</b>	<b>Declarations Of Interest</b>
2.1	The Chair reminded Governing Body members of their obligation to declare any interest they may have on any issues arising from agenda items which might conflict with the business of NHS Bury Clinical Commissioning Group.
2.2	Declarations made by members of the Governing Body are listed in the CCG's Register of Interests which is presented under this agenda and also available from the CCG's Corporate Office or via the CCG website.
2.3	<b>Declarations of interest from today's meeting</b> There were no declarations of interest from today's meeting raised.

2.4	<b>Declarations of Interest from the previous meeting</b> There were no declarations of interest from the previous meeting raised.		
ID	Type	The Governing Body:	Owner
D/02/01	Decision	Noted the published register of interests.	

<b>3</b>	<b>Minutes Of The Last Meeting And Action Log</b>		
3.1	<b>Minutes</b> The minutes of the last meeting held on 26 January 2022 were considered and agreed as a correct record.		
3.2	In terms of the open action, A/01/01 - Further information/details on the increase in suspected cancer (2WW) referrals were to be included as part of future Performance Report. Dr Fines commented that she had made some further enquiries in this area in light of the suspected cancer (2WW) referrals remaining higher than in the pre-pandemic period and the reasons for this despite the number of patients seen in a first outpatient appointment being below the planned level and which included provision to address the 2020-21 shortfall. Mr Blandamer reported that a Cancer Inequalities Workshop had taken place yesterday (22 <sup>nd</sup> January 2022) and this would form part of a future discussion at the Governing Body.		
ID	Type	The Governing Body:	Owner
D/02/02	Decision	Approved the minutes of the meeting held on 26 January 2022 as a true and correct record and noted the update in regard to the actions as detailed.	

<b>4</b>	<b>Chief Officer and Chair Update</b>		
4.1	Mr Little and Dr Fines gave an update on the latest CCG developments. It was reported that: - <ul style="list-style-type: none"> <li>The Gold Command process that had been in place since the start of the Covid-19 pandemic was being stood down. Despite this change, there would still be a number of key actions that would need to be tackled as part of the Covid-19 legacy including increases in service pressures as a result of mental and psychological health and waiting list backlogs.</li> </ul>		
ID	Type	The Governing Body:	Owner
D/02/03	Decision	Noted the verbal update.	

<b>5</b>	<b>Public Question in relation to the agenda</b>		
5.1	No public questions had been received or submitted for discussion or review ahead of the meeting.		





<b>6</b>	<b>Corporate Plan</b>		
6.1	<ul style="list-style-type: none"> <li><b>Corporate Plan Refresh 2022/23</b></li> </ul> Mr Little presented a report in relation to the Corporate Plan Refresh for 2022/23.		
6.2	It was highlighted that the 2022/23 Corporate Plan was the second joint plan to be agreed by the Council and CCG and described the commitment to the delivery of the Let's Do It! Strategy for Bury. The document summarised the progress made in		


	2021/22 and included new priorities that had been agreed with Council Cabinet Members based on consultation with ward members, residents and other stakeholders.		
6.3	It was highlighted that given the disestablishment of CCGs from 1 <sup>st</sup> July 2022 and development of Integrated Care Boards, it was important that the legacy within this area was maintained going forward via the Locality Board and other associated governance arrangements which would need to link into conversations around whole system working across health and social care.		
6.4	Mr McCrory enquired about the legacy arrangements for dentistry in the context of the Corporate Plan and planned CCG changes. Mr Blandamer reported that Dental Services were commissioned by NHS England therefore there were no changes being proposed in this regard. It was also highlighted that Dental Services were not specifically in scope of the Corporate Plan however from a general perspective, there was still a need to consider dentistry as part of local discussions in terms of ensuring access and equality for Bury residents.		
	<ul style="list-style-type: none"> <li>• <b>Bury Corporate Plan Performance and Delivery Report Quarter Three 2021-22</b></li> </ul>		
6.5	Mr Little presented a report in relation to the Bury Corporate Plan Performance and Delivery for Quarter Three of 2021-22		
6.6	The report provided a summary of key delivery and performance that occurred during quarter three 2021-22 which were aligned to the 3R priorities (Response, Recovery and Renewal/Regeneration).		
ID	Type	The Governing Body:	Owner
D/02/04	Decision	Approved the Corporate Plan on behalf of the CCG.	
D/02/05	Decision	Noted the performance and delivery against the 3R priorities and the 2021/22 Corporate plan delivery objectives.	
D/02/06	Decision	Noted the spotlight on our intelligence on customer contact services.	

<b>7</b>	<b>AOB and Closing Matters</b>
7.1	There were no other matters of business reported that had not been covered elsewhere in the agenda and the meeting was closed.

<b>Next Meeting</b>	<b>23 March 2022 at 3.00 p.m. on Microsoft Teams</b>
<b>Enquiries</b>	Emma Kennett, Head of Corporate Affairs and Governance. <a href="mailto:Emma.kennett@nhs.net">Emma.kennett@nhs.net</a>

## Governing Body Action Log – February 2022 Update

**Status Rating**     - In Progress     - Completed     - Not Yet Due     - Overdue

Title	Action	Lead	Status	Due Date	Update
A/01/01	Further information/details on the increase in suspected cancer (2WW) referrals to be included as part of future Performance Report	Mr Blandamer		March 2022	