

Meeting: Primary Care Commissioning Committee			
Meeting Date	26 September 2018	Action	Receive
Item No.	13	Confidential	No
Title	GP Federation Contract Meeting - Action Log 18.09.18		
Presented By	Marie Clayton, Deputy Director of Primary Care / Head of QIPP		
Author			
Clinical Lead			

Executive Summary	
The attached action log is a summary of the Bury GP Federation Contract meeting held on the 18 September 2018.	
Recommendations	
It is recommended that the Primary Care Commissioning Committee:	
<ul style="list-style-type: none"> • Receives the action log for information. 	

Links to CCG Strategic Objectives	
To empower patients so that they want to, and do, take responsibility for their own healthcare. This includes prevention, self-care and navigation of the system.	<input type="checkbox"/>
To deliver system wide transformation in priority areas through innovation	<input type="checkbox"/>
To develop Primary Care to become excellent and high performing commissioners	<input type="checkbox"/>
To work with the Local Authority to establish a single commissioning organisation	<input type="checkbox"/>
To maintain and further develop robust and effective working relationships with all stakeholders and partners to drive integrated commissioning.	<input type="checkbox"/>
To deliver long term financial sustainability in partnership with all stakeholders through innovative investment which will benefit the whole Bury economy.	<input type="checkbox"/>
To develop the Locality Care Organisation to a level of maturity such that it can consistently deliver high quality services in line with Commissioner's intentions.	<input type="checkbox"/>
Supports NHS Bury CCG Governance arrangements	<input type="checkbox"/>
Does this report seek to address any of the risks included on the Governing Body Assurance Framework? If yes, state which risk below:	
GBAF <i>[Insert Risk Number and Detail Here]</i>	

Implications						
Are there any quality, safeguarding or patient experience implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<i>If you have ticked yes provide details here. Delete this text if you have ticked No or N/A</i>						
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<i>If you have ticked yes provide details here. Delete this text if you have ticked No or N/A</i>						
Are there any financial Implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<i>If you have ticked yes provide details here. Delete this text if you have ticked No or N/A</i>						
Has a Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Is a Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Are there any associated risks?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Are the risks on the CCG's risk register?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<i>If you have ticked yes provide details here. If you are unsure seek advice from Lynne Byers about the risk register.</i>						

Governance and Reporting		
Meeting	Date	Outcome

Present: Marie Clayton, Rachele Schofield, Paul Juson, Martin Clayton, Jeanette Tilstone, Amanda Symes. Apologies: Tracy Minshull, Mike Woodhead, Dr Jeffrey Schryer.							Bury GP Federation Contract Meeting Action Log 19 June 2018
Area	Background	Action Description	Date Raised	Status	Completion Date	Action By	Progress / Closing Action
	<p>Terms of Reference The revised Terms of Reference were discussed. The following changes to be made;</p> <ul style="list-style-type: none"> i) Under 'Membership' the following organisations to be added; Co-opted: LA ii) Frequency to be changed to 4 times per year. iii) Reporting - GP Federation reporting to the PCCC and Primary Care Workstream meeting to be changed to quarterly. <p>The Terms of Reference were agreed subject to the above amendments being made.</p>	Rachele Schofield to update the terms of reference.	18.09.18	Open	18.12.18	Rachele Schofield	
	<p>Declarations of Interest For items on the agenda No declarations raised.</p> <p>For items discussed at the last meeting No declarations raised.</p>						
	<p>Actions from previous meeting 1) Smear tests - issue still ongoing with regard to the Cytology Centre not accepting hand written/part written requests. A technical solution is needed to enable electronic referrals to be made from the EWH. A resolution is also needed with regard to the issue around the host GP receiving patient results so that they can follow up if required rather than the EWH receiving the results.</p>	Rachel Schofield to chase up Mike Culshaw re moving forward with deployment.	20.03.18	Open	18.12.18	Rachele Schofield	<p>Mike Culshaw has raised this issue with Vision and he will provide an update in due course. Dr Hampson does sound confident that there may be an electronic solution to this in due course – we should know more when Vision updates Mike. Dr Hampson thinks that this problem has been discussed in another forum recently and believes that eRequesting is in the next release of Vision Anywhere but does not have a date. Cytology is actually via ICE rather than Tquest as CMHT use this system. A couple of years ago we went to great lengths to get CMHT to implement and pay for ICE across Bury rather than their proposed use of paper so it is a bit difficult to argue the other way now.</p> <p>Update from Mike Culshaw 20.07.18 - There is some integration with ICE in the version that has just been released. Probably best someone tests once it is out there will ask GMSS for a deployment date.</p> <p>16.08.18 Deployment date still awaited.</p> <p>Update 18.09.18 - Rachel Schofield to chase up Mike Culshaw re moving forward with deployment.</p>
	<p>Extended Working Hours 1) Rachele Schofield referred to a monthly NHSE return which shows amalgamated data across GM. Across all GM CCGs, accumulatively Bury has been top since April in terms of utilisation of the EWH service. In August Bury was joint top with Trafford at 83%. Bolton CCG was one of the lowest at 46%. Martin Clayton asked if this data could be shared with the GP Federation. Marie Clayton agreed to check if it was possible given that it was NHSE data not Bury CCG data.</p> <p>Paul Juson reported that the same amount of appointments were being used despite the change in the split of bookable and prebookable appointments. The change in split of appointments commenced in July, DNA rates are at 11%; the highest being 30% , comparatively Bury is one of the better providers, however anything that can be undertaken to improve the position should be looked into. GP Practice DNA rates are between 5 - 10% .</p> <p>Martin Clayton reported that the sub contract is due to come to and end in March 2019. Given the work being undertaken in the East Sector around vulnerable patients / urgent care the contract has been extended for a further 6 months to see what the impact of that work will be. The contract can be flexed to deliver in line with other urgent care support services. Once there is clarity around what the East Sector work will deliver, the GP Federation will bring a discussion document to this group, it is expected this would be around December. The contract will continue to deliver as is until advised otherwise.</p>	Marie Clayton to check if NHSE EWH data can be shared with the GP Federation.	18.09.18		18.12.18	Marie Clayton	
Stranding Items	<p>Bealey Update The Bealey contract has been reviewed and KPIs streamlined within the contract; to date the KPIs have been exceeded every quarter.</p> <p>Marie Clayton reported that there was no data for 2 of the KPIs relating to antibiotics; this data needs to feed into this. Paul Juson confirmed that this data has never been provided whilst he has been in post. Jeanette Tilstone suggested the 2 KPIs need rewording and agreed to email suggested wording to the group following the meeting. PCFT audits Bealeys and the WIC for antibiotic prescribing; this data needs to link into GP prescribing to feed into this report. Jeanette Tilstone agreed to speak to Pennine Care and come back to this group to discuss the best solution to align data, then the GP Federation could have a conversation with Pennine Care to see what they are reporting on at Bealeys etc. Paul Juson agreed to speak with Bealeys and Rock Healthcare in terms of what is being prescribed.</p>	<p>Jeanette Tilstone to share a form of words re the 2 KPIs.</p> <p>Martin Clayton/Paul Juson agreed to speak to Pennine Care and come back to this group to discuss the best solution to align prescribing data.</p> <p>Paul Juson agreed to speak with Bealeys and Rock Healthcare in terms of what is being prescribed.</p>	18.09.18		18.12.18	<p>Jeanette Tilstone</p> <p>PauJuson</p>	

<p>Clinical Pharmacists Update</p> <p>Martin Clayton reported that this project is now coming to an end. Over the last few months a proposal has been put to all Practices using Pharmacists; the GP Federation will cover the full cost of the Pharmacists for 6 months until the end of this month, after that the GP Federation will cover half the cost for 12 months (September to September), funding will cease after the 12 months. It is hoped Practices will employ all the Pharmacists after the 12 months. The Practices will be approached next March to make an active decision as to whether they will take on the service of the Pharmacists. The Pharmacist will be working under the direction of the Practices not the GP Federation. Some Practices have now taken on the Pharmacists, (8 in total).</p> <p>The main feedback from Practices around Pharmacists placement is positive, the only negative feedback has been around cost.</p> <p>Martin Clayton referred to HMR CCG's Clinical Leadership Academy and suggested the GP Federation would be happy to provide the same for Bury.</p> <p>Jeanette Tilstone agreed to forward a list of the Practices who already have directly employed Pharmacists to Martin Clayton. 5 Practices currently don't have any Pharmacist input at all.</p> <p>2 Pharmacists have left, there are 3 trainees retained in Practices. A little extra funding has been provided for the trainees to cover a full training day. It is expected a review of the rate of pay will be undertaken via the Practice.</p> <p>Jeanette Tilstone queried the line management arrangements. Martin Clayton reported that mainly the Practice would be line managing the Pharmacists, NHSE are still asking for activity throughout. Juliet Bell will be offering support to the 3 trainees on an ongoing basis as they go through training. Pharmacists will be part of a Clinical Pharmacy Network and will come together to share what is coming through in terms of training development etc.</p> <p>Marie Clayton reported that the Primary Care Team is creating a nurse led post with a remit around pharmacy. There will be a nurse/pharmacist forum which the pharmacists could join where training and development could be offered across the patch.</p> <p>Jeanette Tilstone is keen to get a distribution list of all Practice Pharmacists to ensure they are linked in to the work the Pharmacy Technicians are doing and other individual Practice Pharmacists.</p> <p>A Non Medical Prescribing (NMP) Strategy will be presented at the Primary Care Work stream Group in December, which will impact on Practice Pharmacists that are NMP.</p>	<p>Jeanette Tilstone agreed to forward a list of the Practices who already have directly employed Pharmacists to Martin Clayton.</p> <p>Martin Clayton will then populate the form with the information they have on Pharmacists in Practice and recirculate to everyone.</p>	<p>18.09.18</p>	<p>Open</p>	<p>18.12.18</p>	<p>Jeanette Tilstone</p>	
<p>Any Other Business</p> <p>i) Information Sharing Agreements</p> <p>Rachele Schofield referred to an email around agreements needed in terms of the NHS Standard Contract and whether that covered the contract with the GP Federation with regard to onward sharing of non-patients identifiable information. Feedback has been received to say that the NHS Standard Contract covers GDPR and as such no other data sharing agreement is needed.</p> <p>ii) Martin Clayton queried whether any information was available around the NHS 10 year plan. Marie Clayton has not received any update around this and referred to an upcoming oversight group, Marie agreed to raise the matter there. In the meantime Marie suggested Martin could email Ben Squires re this.</p>						