

Meeting: Primary Care Commissioning Committee			
Meeting Date	23 February 2022	Action	Approve
Item No.	10	Confidential	No
Title	Primary Care Network Changes		
Presented By	Zoe Alderson, Head of Primary Care		
Author	Zoe Alderson, Head of Primary Care		
Clinical Lead	Dr Catherine Fines, Chair and Primary Care Clinical Lead		

Executive Summary
<p>The purpose of this paper is to:</p> <ul style="list-style-type: none"> highlight the necessary actions to be taken should a previously approved PCN have changes in its Core Network Practices inform PCCC of requested changes within two of our PCNs, Horizon and Bury. Provide PCCC with sight of the change's documentation for both PCNs and subsequent care home impact as per the requirements Seek support for the changes presented
Recommendations
<p>Primary Care Commissioning Committee is asked to:</p> <ul style="list-style-type: none"> Note the contents of the paper being presented Support the core network change for Bury PCN Support the core network change for Horizon PCN

Links to CCG Strategic Objectives	
SO1 - To support the Borough through a robust emergency response to the Covid-19 pandemic.	<input type="checkbox"/>
SO2 - To deliver our role in the Bury 2030 local industrial strategy priorities and recovery.	<input checked="" type="checkbox"/>
SO3 - To deliver improved outcomes through a programme of transformation to establish the capabilities required to deliver the 2030 vision.	<input checked="" type="checkbox"/>
SO4 - To secure financial sustainability through the delivery of the agreed budget strategy.	<input type="checkbox"/>
Does this report seek to address any of the risks included on the Governing Body	

Links to CCG Strategic Objectives
Assurance Framework? If yes, state which risk below:
GBAF

Implications						
Are there any quality, safeguarding or patient experience implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Have any departments/organisations who will be affected been consulted?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Are there any financial Implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Is an Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
If yes, has an Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
If yes, please give details below:						
Both finance and business intelligence have been informed of proposed changes						
If no, please detail below the reason for not completing an Equality, Privacy or Quality Impact Assessment:						
Are there any associated risks including Conflicts of Interest?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Are the risks on the CCG's risk register?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Governance and Reporting		
Meeting	Date	Outcome
N/A		

Primary Care Network Changes

1. Background

- 1.1 Primary Care Networks (PCNs) are the result of the Network Contract Directed Enhanced Service (DES) that came into force on the 1 July 2019. A DES is a component of the nationally defined Primary Medical Services contractual framework (general practice services) and must be offered to all practices. The DES was originally developed primarily to provide resilience to general practice, but future iterations continue to mirror aspects of the current Locality Plan and the developing work within our neighbourhoods.
- 1.2 NHS Bury CCG's Primary Care Commissioning Committee considered and supported the creation of four PCNs on the 22 May 2019.
 - Prestwich
 - Whitefield and Unsworth District
 - Bury
 - Horizon
- 1.3 Bury has five neighbourhoods upon which the Locality Plan is based. The Prestwich and Whitefield & Unsworth District Networks are co-terminus with their neighbourhoods. The Bury and Horizon Networks span the East, West and North neighbourhoods.
- 1.4 At that time PCNs noted their commitment to work with local colleagues to continue to develop a successful model of neighbourhood care in Bury and recognised the importance of the relationship between the networks and the neighbourhoods and the need for flexibility in approach to ensure that together we achieve the best outcomes for our population. This was written into schedule 7 of all our PCN agreements.
- 1.5 It was originally said that if the CCG could not provide sufficient assurance that our 'non-contiguous PCNs are providing a service comparable to contiguous ones' that GM Health and Social Care Partnership would consider overturning our support for the current PCNs, however since September 2019 and likely due to COVID-19 we have not been asked for any further assurance nor is there sufficient monitoring to confirm or deny that is the case. As we start to recover from the impact of COVID-19 and services resume we must establish if this has had any potential impact.

2. Introduction

- 2.1 The purpose of this paper is to:
 - highlight the necessary actions to be taken should a previously approved PCN have changes in its Core Network Practices
 - inform PCCC of requested changes within two of our PCNs, Horizon and Bury.
 - Provide PCCC with sight of the change's documentation for both PCNs and subsequent care home impact as per the requirements
 - Seek support for the changes presented

3. Participation in the DES and any required changes

- 3.1 As contracts are updated (both year on year and in year), previously approved PCNs will automatically participate in the Network Contract DES subject to the signing a varied contract or service offer on Calculating Quality Reporting Service (CQRS).
- 3.2 Where a previously approved PCN has changes in its Core Network Practices due to any one or more of the following situations:
 - a) a Core Network Practice from another PCN joining; and/or
 - b) a non-participating practice joining; and/or
 - c) a New Practice joining; and/or
 - d) a Core Network Practice opting out of participating.
- 3.3 The PCN affected must complete and return Annex A of the contract to the Commissioner
- 3.4 Where the commissioner consents to a change in the details of the Previously Approved PCN, the commissioner must:
 - a) complete the PCN ODS Change Instruction Notice, to indicate any changes to a PCN's membership and/or Nominated Payee and submit the notice by the last working day on or before the 14th day of the month for the change to take effect by the end of that month; and
 - b) consider the list of care homes for which the PCN will have responsibility pursuant to section 8.3.1.a and any required adjustment to care home allocations across PCNs within the area.
- 3.5 The practices in the PCN must:
 - a) update the PCN's Network Agreement accordingly to reflect the list of Core Network Practices;
 - b) confirm that all practices agree that payments under the Network Contract DES are made to the PCN's Nominated Payee; and
 - c) confirm that the PCN's Core Network Practices will have in place patient record sharing arrangements (as clinically required) and data sharing arrangements of the PCN, in line with data protection legislation and patient opt-out preferences, prior to the start of any service delivery under the Network Contract DES.

4. Required changes

- 4.1 On the 14th January 2022 the Clinical Director for Bury PCN made the CCG aware that they had resigned from their role due to irreconcilable differences and that their Practice would be leaving the PCN with immediate effect.
- 4.2 Discussions have since taken place with remaining PCNs and an approach made to join Horizon which was considered and agreed at their virtual board meeting 27th January 2022.
- 4.3 Given the complexities in how PCN funding is calculated/rewarded it has been requested that formal changes in both Horizons and Burys network construct are aligned with 31st March 2022 financial year end on the understanding that any

contractual obligations which haven't been stood down due to COVID-19 are still being worked towards by all parties.

- 4.4 Both the Practice and PCNs concerned have agreed with this principle and therefore PCCC is presented with the following changes:
- Removal of Peel GP Practice from Bury PCN and one associated care home alignment (as per Appendix 1 B0431 Notification Form)
 - Change in Clinical Director from Dr R Hubber to Dr F Butt on a temporary basis (also noted on Appendix 1 B0431 Notification Form)
 - Addition of Peel GP Practice to Horizon PCN and one associated care home (as per Appendix 2 B0431 Notification Form and supported in Appendix 3 Horizon virtual board minutes extract)
- 4.5 PCCC should note that these changes do not alter the neighbourhood or geographical coverage of these two PCNs however registered list populations change as follows:

PCN	Original Core Network		New Core Network	
	No. of Practices	List Size as at 01/01/21	No. of Practices	List Size as at Q4
Bury PCN	11	69,013	10	59,153
Horizon PCN	4	69,221	5	80,149

- 4.6 Bury PCN have also notified the CCG of their intentions to change their nominated payee from the 1st April 2022. Details were not available at the time of writing this paper to be included in this change request.

5. Risk

- 5.1 The forthcoming nominated payee change for Bury PCN coincides with a change in PCN Support, meaning that all four PCNs will no longer have a single provider support function in place.
- 5.2 To date this single support function has been pivotal in coordinating, supporting and enabling borough and neighbourhood delivery of services for example the covid vaccination programme and a range of overarching roles available through the Additional Roles Reimbursement Scheme (ARRS). This is being brought to PCCCs attention as this change has the potential to destabilise borough/neighbourhood delivery of future services/ARRS roles if not handled carefully.

6. Recommendations

- 6.1 Primary Care Commissioning Committee is asked to:
- Note the contents of the paper being presented
 - Support the core network change for Bury PCN
 - Support the core network change for Horizon PCN

Zoe Alderson
 Head of Primary Care
Feb 2022



Horizon PCN Board Virtual Meeting Minutes

27 January 2022, 13.00 – 15.00

Present: Mark Beesley (Chair), Simon De Vial (Deputy Chair). Victoria Moyle, Peter Thomas, Julia Markendale, Naheema Javed, Dave Mayren, Elaine Foy Raj Kumar, Morag Smith, Raj Kumar, Paul Massey, Alison Dalton

Apologies: Alison Bridge,

Strategic Update

Before RK left the meeting, VM wished to convey an update that she will put into context later. VM stated that she had been approached by another practice to join HZ i.e. Peel Practice. VM said she started the agreement to trigger the process to bring the additional practice on board. The Practice List size is 10,000 with 3 partners and 1 Salaried GP. VM felt confident that this inclusion would work very well. **All present were in support of this.**

Network Contract DES Participation and Notification of Change Form

2: Notification of change - for a previously approved PCN

This section should be completed (as applicable) by any PCNs falling into section 4.4 of the Network Contract DES- *Participation in a Previously Approved PCNs with changes in Core Network Practices*.

This form should be used as the formal notification of;

1: a change to the PCN's Core Network Practice membership as a result of Practices joining or leaving *AND/OR*

2: a change (at any point throughout the year) to the PCN's organisational information - such as a Clinical Director or Nominated Payee.

2.1. Core Membership changes

PCN name	ODS code	Number of PCN Patients (on NHAIS) as at 1 January 2021
Horizon	U49525	69221

Details of existing and newly joining Practices - for which approval is sought

Practice name	Practice ODS code	Practice address	Practice scenario	Further information <i>i.e. details of merged PCNs</i>
Tower Family Healthcare		16 Market St, Tottington	Existing current Core Network Practice	Existing core practice
Woodbank		2 Hunstanton Dr, Bury	Existing current Core Network Practice	Existing core practice
Redbank		Radcliffe PCC, Church St West, Radcliffe	Existing current Core Network Practice	Existing core practice
Mile Lane		Mile Lane, Bury	Existing current Core Network Practice	Existing core practice
Peel GP		Townside Primary Care Centre, Bury	Core Network Practice joining this PCN - from another PCN	Practice to join PCN

Details of all Practices that are leaving the PCN

Practice name	Practice ODS code	Practice address	Practice scenario	Further information <i>please provide below</i>
n/a				

PCN Network area - Only enter if these details have changed

Attach image/ link confirming **new or updated** network area that has changed due to changes in PCN membership

Care Homes

Attach updated Network Agreement here- if applicable.

The Network Agreement can be found at: <https://www.england.nhs.uk/publication/network-contract-directed-enhanced-service-network-agreement/>

2.3. Declaration

Declaration	
<p>Please read the text opposite and add your details below</p>	<p>I/we declare that, on behalf of our PCN:</p> <p>This form has been processed in accordance with the Network Contract Directed Enhanced Service Specification: https://www.england.nhs.uk/publication/network-contract-des-specification-2021-22/</p> <p>The information given on this form is correct and complete at the time of submission.</p> <ul style="list-style-type: none"> • All Practices are listed as Core Network Practices in the Network Agreement, and the Network Agreement has been signed by all parties including any new Core Network Practices. • All Practices accept that any applicable payments will be made to the PCN's nominated payee. • All Practices have implemented and/or are party to all the necessary patient record-sharing arrangements (as clinically required) and data-sharing arrangements. • All Practices have agreed the nominated persons and consent to the individuals declaring data on their PCNs behalf for the purpose of validation and calculation. <p>I /we understand that if I/ we withhold information or provide false or misleading information, this may result in the PCN not being approved, and if required, action will be taken to address this.</p> <p><i>Please enter the name, role, and email address of the person submitting the form, alongside the date, to agree to the above declaration.</i></p> <p>You do not need to add a physical signature, the details below will be taken as confirmation.</p>
Name(s)	<i>Dr Victoria Moyle</i>
Roles(s)	<i>Clinical Director</i>
Email address(s)	v.moyle@nhs.net
Date	<i>10/02/2022</i>

Network Contract DES Participation and Notification of Change Form

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- 2: a change (at any point throughout the year) to the PCN's organisational information - such as a Clinical Director or Nominated Payee.

2.1. Core Membership changes

PCN name	ODS code	Number of PCN Patients (on NHAIS) as at 1 January 2021
Bury PCN	U49226	69013

Details of existing and newly joining Practices - for which approval is sought

Practice name	Practice ODS code	Practice address	Practice scenario	Further information <i>i.e. details of merged PCNs</i>
Huntley Mount Medical Centre, Walmersley Road Medical Practice, Townside Surgery, Ribblesdale Medical Practice, Knowsley Medical Centre, Rock Healthcare, Ramsbottom Group Practice, Garden City Medical Centre, Radcliffe Medical Practice, Monarch Medical Centre			Existing current Core Network Practice	

Details of all Practices that are leaving the PCN

Practice name	Practice ODS code	Practice address	Practice scenario	Further information <i>please provide below</i>
Peel Medical Practice			Core Network Practice leaving this PCN to join another PCN	leaving 31st March 2022 - will continue to provide cover for Bankfield Care Home, Bury

PCN Network area - Only enter if these details have changed

Attach image/ link confirming **new or updated** network area that has changed due to changes in PCN membership

Care Homes

If this change of membership will potentially impact the alignment of Care Homes, please outline here

Bankfield Care Home will continue to be covered by Peel Medical Practice so will leave our PCN

Updated Network Agreement

Attach updated Network Agreement here- if applicable. This should be provided at an appropriate time during the process

The Network Agreement can be found at: <https://www.england.nhs.uk/publication/network-contract-directed-enhanced-service-network-agreement/>

2.2. Wider changes

PCN address	Nominated payee address
<i>Only enter if these details have changed</i>	<i>Only enter if the Nominated payee address is different to the PCN address AND has changed</i>

Nominated Payee - Only enter if these details have changed

Nominated Payee name	<i>*Nb, changes will take effect from 1st April 2022 and we will forward details of nominated bank soon</i>
Nominated Payee address	
ODS code	
Bank Account Name	
Bank Account sort code	
Bank Account number	

Clinical Director - Only enter if these details have changed

Name	Job Title (i.e.) GP, physiotherapist
Dr Fazel Butt	GP

Nominated persons for Data Declarations

Name	Job Title (i.e.) GP, physiotherapist	Email address/ telephone number
Dr Fazel Butt	GP	fazel.butt@nhs.net

Updated Network Agreement

Attach updated Network Agreement here- if applicable.

The Network Agreement can be found at: <https://www.england.nhs.uk/publication/network-contract-directed-enhanced-service-network-agreement/>

2.3. Declaration

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Name(s)	<i>Dr Fazel Butt</i>
Roles(s)	<i>Clinical Director for Bury PCN</i>
Email address(s)	fazel.butt@nhs.net
Date	<i>11.02.22</i>